

SECTION 00 11 13
ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
- B. Project Identification: Hope Center for Children – Anchor House Renovation
1. Project Location: 204 Hudson L. Barksdale Boulevard, Spartanburg, SC 29306
 2. Business Address and Main Office: 202 Hudson L. Barksdale Boulevard, Spartanburg, SC 29306
- C. Owner: Hope Center for Children
1. Owner's Representative: Michael Brown, 202 Hudson L. Barksdale Boulevard, Spartanburg, SC 29306; 864-583-7688 ext. 124
- D. Architect:
1. Teague Studio
 - a. Meghan Teague, 864-506-0608, meghan@studioteague.com
 - b. Jessica Greer, 864-529-7617, jessica@studioteague.com
- E. Project Description: Renovation of portions of existing Anchor House to include (2) kitchens, (1) staff workroom, (1) staff bathroom and (1) staff bedroom.
- F. Construction Contract: Bids will be received for the following Work:
1. General Contract (all trades).
- G. IMPORTANT: Partial Project Funding:
1. The project for Hope Center for Children will be partially funded by a Community Development Block Grant (HUD) and therefore required to follow federal guidelines, including, but not limited to, Section 3 and the Davis Bacon Act. All construction will take place in the interior of the building.
- H. Current Wage Rates:
1. Current wage rates can be found by following the link below:
 - a. <https://sam.gov/content/wage-determinations>

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner and delivered as follows:
 - 1. Bid Date: January 4, 2022
 - 2. Bid Time: 3:00 pm, local time
 - 3. Location: Prior to bid date, **sealed** bids will be received by:
Michael Brown, 202 Hudson L. Barksdale Boulevard, Spartanburg, SC 29306; 864-583-7688 ext. 124
 - 4. Bidders shall be solely responsible for ensuring bids reach designated location by dates and times provided above.
- B. Bids will be thereafter publicly opened and read aloud.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount, payable to Hope Center for Children. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.
- B. Bidders must have bidders license and contractor license in the state of South Carolina, and must be qualified under the provisions of the contractor's licensing law (1962 Code, Section 56-402-28 as amended). This project is covered under provisions of code of laws of South Carolina (1976) and as amended.

1.4 PREBID MEETING

- A. Prebid Meeting: See Section 00 25 13 "Prebid Meetings."

1. Prebid Meeting: A Prebid meeting for all bidders will be held at 202 Hudson L. Barksdale Boulevard, Spartanburg, SC 29306 on December 15, 2021 from 8:30 am until 10:30 am, local time. Bidders must contact the Owner's Representative (Michael Brown) to schedule a time during the provided time frame. Prospective prime bidders are required to attend. MEP subcontractors are highly encouraged to attend.
2. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received by 8:00 am, December 14, 2021.

1.5 DOCUMENTS

A. Plans and specifications: Obtain after December 7, 2021, by contacting Architect, Teague Studio. Documents will be provided to prime bidders only; only sets of complete documents will be issued.

1. Online Plans and Specifications: Obtain access after December 7, 2021. Electronic copies of the Plans and Specifications may be accessed and downloaded through the Architects Dropbox website. Email jessica@studioteague.com (Jessica Greer) for an invitation. Within the requestors email, include the name of the requesting company as well as the name, email, address, and phone number of the individual requesting access. If an invitation has not been received via email within 24 hours of the request to the Architect, call Jessica Greer at 864-529-7617.

1.6 TIME OF COMPLETION

A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

1.7 BIDDER'S QUALIFICATIONS, QUALIFICATIONS + EVALUATION CRITERIA

A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

B. Bidders must provide information as outlined below for evaluation:

1. **Qualifications of the Firm:** Describe experience with projects similar in size, scope and complexity.
2. **Knowledge of the Field:** Respondent should demonstrate its knowledge of local conditions, local codes (especially related to DSS standards), local subcontractors, and local suppliers as an indication of its ability to create a prospective maximum project cost.
3. **Experience with Federal Grants:** Demonstrate ability to adhere to Davis-Bacon Federal reporting requirements and wage determination (timesheets, invoicing, etc.) Firm must be registered (or willing to be) and in good standing with the S.C. Secretary of State.
4. **Related Experience:** List projects that best illustrate the experience of the Firm and staff who will be assigned to this project. List no more than five (5) projects which were completed in the last five (5) years and include only projects in South Carolina of a similar size and scope. For each project, please provide the following:
 - a. Name and location of the project
 - b. Nature of the firm's responsibility on this project
 - c. Provide the name, phone number and email of an Owner's representative who can be contacted to provide a reference.
 - d. Size of project (dollar value and square footage)
 - e. Construction cost
 - f. Current status of project; include start date and [anticipated] completion date
 - g. Key professional(s) involved in listed project who would be assigned to this Contract.
5. **Project Management Staff:** Firm should name the actual Project Manager and other key staff assigned to this Contract; please include the following:
 - a. Name + Title
 - b. Current Assignments
 - c. Years with firm or in industry
 - d. Experience with similar projects
 - e. Education and registrations
 - f. Other relevant information for this Contract
6. **Project Management Services:** Detail the capabilities of your firm to provide the technical services necessary for the project. Include knowledge and experience in

the evaluation of building systems and construction techniques to create an optimum value in the design and budget requirements.

7. Discuss your firm's current workload and ability to begin Hope Center for Children's project within 14 days of contract finalization. **Please include estimated timeline for project from beginning through anticipated completion date.**
8. Claims and Litigation History: List all claims, arbitrations, administrative hearings, lawsuits, or criminal proceedings brought by or against the firm during the last five (5) years. Please include project name, description of the amount in dispute and subject matter of the dispute.

C. Evaluation Criteria:

1. Project Timeline: Please estimate timeline from project beginning to final inspection; include time for permitting, any unexpected delays in materials, etc. Firm must be able to begin construction within thirty (30) days of signed agreement.
2. Competitiveness of project cost.
3. Professional Qualifications and Experience of Firm

1.8 NOTIFICATION

- A. This Advertisement for Bids document is issued by Hope Center for Children.

END OF SECTION 00 11 13